

28 May 2024

Chair: Dani and Bryce

Notes: Harrison

1. Orientation to meetings format – Dani (3 min)

- a. Dani: We are going to get started, I am going to give just a brief orientation for those who were and were not here last time. The way that we are going to run this meeting, every agenda topic has discussion. When opened to everyone, discussion will be listed and you have one minute during stack.
- b. Proposal is something you are putting forth for the group to discuss. We can discuss those during the meeting. You can make amendments. If you make an amendment, it must be seconded and voted. A motion, it is to introduce new business.

2. Reminder on Meeting Etiquette

- a. Privilege and checking yourself
 - i. Essentially, I want to go over what Dani mentioned. Check your privilege, make sure you are not over speaking or allowing others to speak. Dani will make sure that no one double stacks so others cannot speak. Everyone made up those forms and Sierra will send them all together in one email. One was details on membership in the coalition. 2nd form is for the mission statement and bylaws. 3rd was a feedback form.
- b. 3 forms will be sent out

3. Structure of Coalition So Far

- a. Positions, Bodies, and Memberships
 - i. Executive Committee; Membership committee, volunteers from this group to go over membership qualifications; non-voting members: community members, eastside community member, farmers bloc
 - ii. Committee groups formed for things such as a budget committee.

4. Purpose and Mission Statement Update – Sierra

- a. Move away from structure. We need incorporate the short and long-term goals. We are here because of food scarcity. We need to take in to account, this main mission. We will have a discussion on what we can add to our purpose.
- b. Discussion & Assignments: Charter includes specific goals; ending food apartheid, immediate needs; measuring success; existing gaps; debates about prioritization of structure; have outline charter and organization documents.

5. Basic Expectations/Requirements for Membership)

- a. Presentation by Cecilia, focusing on traits of collaboration and dedication to achieving mission rather than promotion.

- b. Discussion around experience in representing marginalized people, not having to self-advocate, buy in, blocs,
6. **Creation of Membership Committee – Bryce (3 min)**
- a. Proposal to form membership committee to finalize requirements and process.
 - b. Discussion around retaining members, Executive Board and membership committee, diversity of thought, permanent chair.
 - c. Vote: Permanent Membership committee during interim period: No.
 - d. Vote: Interim Membership Committee: Passes.
 - e. Volunteers: Anna, Fane, Rubi, Art Noah
7. **Coalition Liaison**
- a. Ordinance 337 outlines the Administrator for the Division of Community Nutrition and Food Policy as the chief liaison to the coalition.
 - b. Discussion of ideal liaison between CFAC and IndyFAC.
8. **Julie Burns’ Final “Attempts” to Create a “Coalition”**
- a. Discussion about how to respond to Burns’ final attempts to prevent CFAC’s formation. No final decision made.
9. **Next Steps**
- a. Review of assignments (division of labor) given this meeting. Feedback form is created. Charter draft of the mission statement and bylaws by June 11.
 - b. Goal date for draft of bylaws and charter
 - c. Next meeting: Tuesday, June 4, 7:00-8:00 PM