

**4 June 2024**

**Chair:** Dani and Bryce

**Notes:** Mari

**Time:** Bridge

**Present:** Anna, Jasmine, Sierra, LaShonda, Natalie, Fane, Charles, Rubi, Mimi, Art, Noah, Kristi, Ariez, Cynthia, Leo, Christina, Dani, Bridget, Dani, Bryce, Harrison, Cecilia

**1. Reminder on Meeting Etiquette**

- a. Chair and Stacking

**2. Purpose and Mission Statement Document**

- a. Vision section- example 5 or 10 point program
  - i. Bryce: took inspiration from [Hope Packages](#) based off Black Panther Party, it would be a good day to structure the vision. To have points we can always refer to during the work we do. 4-5 examples are included in the document linked above. We need volunteers to assign this to and help us meet the deadline of June 11th, and please use your personal experience in the food system and what is needed.
- b. Volunteers: LaShadnoa, Ben, Hannah, Art, Harrison, and Dani, Charles
- c. Discussion: Collective decision and process, Executive Committee will craft into final form – try making suggestions rather than comments.

**3. Fiscal sponsorship proposal**

- a. Fiscal sponsorship ideas discussion
  - i. Propose that the coalition uses a fiscal sponsor and not jump into getting a nonprofit status. It helps with overhead that a nonprofit requires like taxes, employee. A fiscal sponsor would take a small fee from any grants we take in to pay for the overhead part. Most starting groups use fiscal because funders like to see a reputable organization in applying for money. But as a fiscal we are able to leverage the nonprofit grant history, and standing.
- b. Discussion: Clarifying between fiscal agent and sponsorship, organizations we have in mind (The Liberation Center, Flanner House, Partners in Food and Farming), insisting on independence, code requires it, question about driving force (getting funding or getting official recognition); fiscal sponsorship relative to bylaws, MOU contract
- c. Motion: Can I see a show of hands if we want to wait? Majority of hands go up. Will research and vote next meeting.

**4. Website updates- Cecilia**

- a. We decided to use [a google page](#), because it's easy to manage. We have what it is, and when it was formed, and meeting minutes and contact list, as we develop more we will add it later on.

**5. Membership Committee**

- a. Report: We decided for next steps we would have more of a rough draft for the coalition to vote on, so please add to the document that is linked above. The next meeting is before the coalition meeting on Tuesday..
- b. Discussion: Reminder for new people to go over past discussions, need to coordinate with Mindy before next meeting.

**6. Bylaws document updates**

- a. Harrison: We do have various documents that will be blended together for 2 different docs one for mission/ vision and one for bylaws. On there please keep in mind the language so that it's intentional and inclusive. Trust is a pillar of this so that we can bring accountability to the values, and if we follow the mission we then can vote people in if they do harm. Serve at least one on committee is something to keep in mind.
- b. Discussion: Add Bylaws to website, existing committees, condensing committees. Deadline June 18.

**7. Tactics to be recognized with the city**

- a. Statement of intent w/ history connecting it to community. This will be a good first step, and there might be people out there who can't be present at the same capacity, and then the people who would be interested in supporting would be signing onto this, and signing onto recognizing this coalition and not one not made by the people. This would be for anyone who wants to support. Bryce volunteer sto create document for approval at next meeting.
- b. Deadline: June 18<sup>th</sup>.

**8. Next Steps**

- a. Review of assignments (division of labor) given this meeting
- b. Goal date for draft of bylaws and charter, June 18th
- c. If you made a form, please add it to the google share drive right now
- d. Next meeting: Tuesday, June 11, 6:00-8:00 PM
- e. Coalition training opportunity: June 17th from 11am-1pm
- f. Next meeting information will be on the website.