



December 10, 2024

**Indy Community Food Access Coalition Membership Meeting  
Hawthorne Community Center**

Chair: Natalie

Time Keeper: Fatima

Note Taker: Chrissy/

Attendance: Derek Ford, Ariez Cristomon Dip-In, Jama Bennett Hawthorne Community, Fatima Perry Ana's House, Fane, Harrison Jacobo, Natalie, Sierra Nuckols, Naz, Cecilia Gomez, Antjuan, Lashonda, Xavia, Leonardo Colon, Chrissy Smith

1. Intros - What kind of programs or workshops would you like to see in Indy based around food justice issues (10 min)
2. New Memberships to approve (Sierra 10 min)
  - a. David J.
  - b. Fane Earl - Approved
  - c. Leonardo Colon - Approved
  - d. Cecilia Gomez - Approved
  - e. Natalie Donahue

Discussion (5 min)

Votes (2 min)

1. Commission Appointee Updates: (Art- 5 min)
2. Tech updates (Derek, Antjuan- 5 min)
3. Upcoming Events (Chrissy - 5 min)
  - 12/21/2024 4-6pm Purpose Park 58 N. Holmes Ave. 46222

Gather & Glow: A Winter Solstice celebration of hope for the longest night of the year. Join HOPE packages, Community Food Box Project, and Naptown Garden Co. as we share a community meal and a warm beverage around the bonfire. There will be an enclosed and heated tent. HOPE Packages kit packing, warming and personal needs giveaway. We'll light the sky at 5:30 with a lantern release. Donations for HOPE packages kits, food, warm clothing, outerwear, blankets, tarps, tents, etc. can be brought to the park or message Chrissy to coordinate. Community Event - All are encouraged to attend.

**4. Committee Restructuring (Chrissy 5 min)**

As an organization CFAC needs to reorganize and restructure the committees to be more effective and to increase communication.

- Rationale: it's been pointed out by multiple committees that they are operating outside of the original scope and purpose of the committee. By reorganizing, creating roles and guidance on scope and path of work we can streamline processes, and delegate accordingly. This will also provide guidance on how committees work together to move us forward towards our objective. This will also improve communication within the organization and between committees and the rest of the coalition. This will move CFAC to a less centralized, top down structure and move towards more horizontal leadership.

#### 5. **Proposed committee structure** (Chrissy 5 min)

- All of the committees will conduct business and tasks at the direction and guidance of the organizational goals and strategic plan and Planning Committee. The planning committee will create the specific language and duties for each committee. It is also noted that there will be overlapping of some tasks between the committees. This increases collaboration and accountability.
- **Budget & Finance Committee** - Will handle creating the Budget, financial Oversight, fundraising, grant writing and oversight etc.
- **Outreach & Engagement Committee** - Will handle event planning and management, marketing and advertising, social media, newsletter, contact information database, membership management and compliance, coalition recruitment.
- **Programming & Partnerships Committee** - establishes and manages strategic Partnerships and collaborations, establishes the program offerings with partners and community resources to fill community needs, develop new programs with partners when needed, responsible for developing and overseeing deliverables for programs and those related to grant reporting, oversee logistics and management of programs and workshops. Will also be responsible for collaborations and relationships with strategic partners on special projects.
- **Planning Committee - Or leadership committee** - Executive committee, and committee chairs, other strategic members as identified or when organizational need arises- establishes a clear line of communication and creates a more collaborative form of organizational management, creates a system of accountability for all, oversees the work of all committees, creates plans and tasks that are delegated to the committees and guides the work of the committees inline with organizational goals and strategic plan, oversees and ensures overall compliance issues and reports, acts as a checks and balance for all committees.

(Discussion 15 minutes, 2 minute stack)

Focus on Pros and Cons only

Notes:

- Membership committee should have their own committee right now, 3 active members
- Capacity- politics of structure and things can be dissolved when necessary
- Maybe split outreach can be split into two or duties can be split between other

If vote moves forward: Proposal to adopt the restructured committee plan above.

Vote- Yay:    Nay:

## **6. Follow up from leadership meeting with Faith from Indy's Culinary Food Hub**

(Sierra 5 min)

- Can we work on more individualized pricing? - Ala Carte Pricing - YES
- What is currently offered for education and engagement of the community? Producers?
  - ABCs of sustainability and after school program- 46218 program education
  - Capacity building training program for farmers
  - Assist farmers with increasing their capacity through online sales, value added products, selling at markets, different laws and regulations
  - Indiana Grown Members - Producers
  - Currently 6 farms that come in to package product, have in store front, and meet customers
  - Has done multiple seed to table educational workshops and programs
- What is needed to build capacity for your food hub?
  - More cold storage and regular storage (outdoor cool bots)
  - More online marketing, Indiana Grown- letting people know that farmers that re a part of the hub are also a part of
  - Assistance with marketing
  - Equipment - Freeze Dryer, Dehydrator (currently working on grant funding but there are limitations with the grant for using the equipment)
  - Getting signed up with SNAP and EBT/ Fresh Bucks - February when the system starts online
  - Setting up a storefront that is open regularly
  - Refrigeration and freezer space
- Food Hub model
- Allows communities to individualize the food hub in their neighborhood to meet their needs, rather than a one size fits all city wide project.
- Puts the power into the hands of the people. Local Producers, local consumers, local money stays local - localized food economy.

Indy CFAC leadership is already working on action lists and plans that will move us towards working with Faith to support Indy's Culinary Food Hub and a more localized food economy.

7. Next steps:

- a. Next community meeting in 2 weeks, next voting member meeting in 1 month

b. Homework for voting members, review agenda, committee structure documents, ordinance 337, and 2025 goals. This will help CFAC stay on task with goals and mission.

Website update: <https://project11565713.tilda.ws/> ; Derek and Sierra will provide info to transfer domain. Will cost 120/yr to host. Built in CRM for newsletters etc; can also connect contact intake to Drive. (AF)

Art says that it could take up to two weeks to process her paperwork; by the end of January the appointments should be processed